How to Clone Your Professor

The Complete Digital Professor Setup Guide

What You're Building

This guide walks you through building a fully functional AI professor that:

- Delivers personalized slideshows every week (30-50 slides)
- Generates customized problem sets (15-25 questions)
- Tracks your progress in organized folders
- Remembers your learning preferences and adapts to your style
- Runs automatically on your schedule

Step 1: Create Your Digital Professor Project

This is where everything lives—your project folder is the brain of your AI professor.

1.1. Open Claude and click on 'Cowork' (in the top navigation)

1.2. Click on the 'Projects' tab on the left sidebar

1.3. Click '+ New Project' and give it a name (e.g., 'My AI Professor', 'Dr. Claude', etc.)

1.4. Click 'Create' - your project is now live

⚠ *Don't worry about the system prompt yet—you'll personalize that in the next step.*

Step 2: Set Up Your Professor's Knowledge & Preferences

Now you'll teach your professor what to teach and how you learn best.

2.1. In your project, look at the right panel and find the 'Context' window

2.2. Click on your project folder icon to open it

2.3. Create two new folders inside:

- **Folder 1: knowledge** (your class materials go here)
- **Folder 2: purpose** (your learning preferences go here)

2.4. In the 'knowledge' folder, upload all your class materials:

- Textbook chapters or books
- Course syllabus
- Lecture notes or handouts
- Any study guides or learning materials

2.5. In the 'purpose' folder, add the 'Student-Professor Spreadsheet' document

This spreadsheet tells your professor everything about how YOU learn—your goals, preferred format, communication style, pace, and learning modality. Fill it out completely and honestly for best results.

Step 3: Generate Your 6-Week Curriculum Map

This is the master plan—it shows your professor what to cover each week for the next 6 weeks.

3.1. Make sure your professor project is OPEN in Claude

3.2. Copy the '6-Week Curriculum Generation Prompt' (provided separately)

3.3. Paste the prompt into the chat with your professor

3.4. Hit Enter and wait for the professor to generate the curriculum

⏱ **This will take a few minutes. You'll get a document (~30 pages) that outlines:**

- Week 1-6 topics and learning objectives
- What will be covered in each week's slideshow
- What will be tested in each week's problem set

3.5. The document will be saved to your project folder automatically. You don't need to do anything—just let it save.

💡 *Tip: This is for your professor only—you don't need to read it. It's the curriculum outline your professor will reference to generate your weekly content.*

Step 4: Set Up Weekly Automation

This is the final step—it makes your professor actually DO something every week. Without this, your professor just sits there. This is what makes it real.

4.1. Make sure your professor project is OPEN in Claude (this is required for automation to work)

4.2. In your professor project, look for the 'Scheduled' tab (should be visible on the right panel)

4.3. Click '+ New Schedule' to create a new automation

4.4. Name it 'Weekly Work' (or whatever you want)

4.5. Copy the 'Weekly Automation Prompt' (provided separately) and paste it into the prompt field

4.6. IMPORTANT: Click the toggle to set it to 'Act Without Approval'

This tells your professor to run automatically without asking for permission every week.

4.7. Set the frequency to 'Weekly' and pick a day/time when you're usually available

💡 *Pick a time you're likely to be on Claude (e.g., Monday morning, Tuesday night). The automation will run at that time and generate your week's content.*

4.8. Click 'Save Schedule'

✓ DONE! Your automation is now live.

Run Your Automation Manually (Anytime)

Don't want to wait for the scheduled time? You can run your weekly automation whenever you want:

1. Open your professor project in Claude

2. Go to the 'Scheduled' tab on the right panel

3. Find 'Weekly Work' (or whatever you named your automation)

4. Click the three-dot menu (⋯) next to it

5. Click 'Run Now'

6. Your automation will run immediately and generate that week's content

This is useful if you want to get ahead, or if your scheduled time doesn't work one week.

Critical: Keep Your Professor Project Open

For the automation to work properly, make sure your **professor project is open in Claude** when the scheduled time arrives (or when you click 'Run Now'). Claude needs access to your project folder structure, knowledge base, and preferences.

What Happens Next

Once your automation is set up, here's what happens automatically every week:

1. At your scheduled time (or when you click 'Run Now'), your professor checks the curriculum and figures out which week you're on

2. It generates a personalized slideshow (30-50 slides) for that week in PowerPoint format

3. It generates a problem set (15-25 questions) designed to test that week's material

4. Both files are saved to a folder called 'Week [X]' inside your project

5. You work through the slideshow and complete the problem set

6. The next week, the cycle repeats for Week 2

By the end of 6 weeks, you'll have completed a full course with structured learning materials and practice.

Your Project Folder Structure

By the end of this setup, your project will look like this:

```
My AI Professor (Your Project)    knowledge/        [Your
textbooks, notes, syllabus]    purpose/        Student-Professor
Spreadsheet.docx    6-week Curriculum Outline.docx    six week
curriculum/        Week 1/          Week 1 Slideshow.pptx
Week 1 Problem Set.docx          Week 1 Overview.docx        Week 2/          Week 2 Slideshow.pptx          Week 2 Problem
Set.docx          Week 2 Overview.docx       [Continue through Week
6...]
```

Everything is organized and automatic. Your professor knows exactly where to put things.

Troubleshooting & Common Issues

The automation didn't run at the scheduled time This happens because your professor project wasn't open in Claude when the scheduled time arrived. The automation can't access your project if it's closed. Solution: Make sure you have the professor project open in Claude at your scheduled automation time. If it's inconvenient, manually click 'Run Now' whenever you're ready.

I tried to manually run it with 'Run Now' but nothing happened Make sure: (1) Your professor project is currently open in Claude. (2) The automation is saved and enabled (not paused). (3) You have the correct prompt pasted into the automation. If it still doesn't work, try copying the Weekly Automation Prompt again and creating a fresh automation schedule.

Files aren't being saved to my project folder This usually means your knowledge and purpose folders aren't properly set up. Check: (1) Do you have a 'knowledge' folder with your course materials? (2) Do you

have a 'purpose' folder with your Student-Professor Spreadsheet? The professor needs these to work. If either is missing, add them now and run the automation again.

The slideshow format doesn't match my preferences The professor only knows your preferences if you filled out the Student-Professor Spreadsheet. Go back and make sure it's in your 'purpose' folder, and that you answered all questions—especially the slideshow format preference (bullet points vs. detailed explanations). Save it, then run the automation again.

The problem set doesn't match what was in the slideshow This sometimes happens if the curriculum outline wasn't generated correctly. Try: (1) Delete the existing curriculum document from your project. (2) Run the 6-Week Curriculum Generation Prompt again. (3) Once it finishes, run the weekly automation.

I'm getting error messages in Claude If you see errors when the automation runs, it's usually because: (1) Your project folder is closed in Claude. (2) The automation prompt has formatting issues. (3) Your knowledge or purpose folders are empty or missing. Check these three things first. If errors persist, try copying the prompt fresh and creating a new automation.

How do I move to Week 2 if the automation isn't working? Manually: (1) Go to your 'six week curriculum' folder. (2) Copy the Week 2 outline from your curriculum document. (3) Paste that into your professor chat with a request to generate Week 2 slideshows and problem sets. Ask it to create a 'Week 2' folder and save the files there. It's not ideal, but it works while you troubleshoot the automation.

The automation ran but created files in the wrong folder This means your folder structure wasn't set up correctly. The automation should create a 'Week 1', 'Week 2', etc. folders inside a 'six week curriculum' folder. If files are scattered elsewhere: (1) Move them into the correct structure manually. (2) Delete and recreate your automation. (3) Run it again.

I don't see a 'Scheduled' tab in my project Some older Claude/Cowork versions show it differently. Look for: (1) A 'Scheduled' button or tab (usually on the right side). (2) An automation or workflow icon. (3) A settings menu where you can add schedules. If you still can't find it, try clicking the three-dot menu in your project and looking for 'Automations' or 'Schedules'.

Can I change my learning preferences after I start? Yes! Go back to your Student-Professor Spreadsheet and update it. Save it. Then run the automation again—it will pick up your new preferences and generate content accordingly.

You're Done!

You now have a fully functional AI professor that will:

- Study with you every week
- Generate material in your preferred learning style
- Track your progress automatically
- Adapt to how you learn best
- Work on your schedule

Now go ace that class.